

The Jefferson Davis Home & Presidential Library

ALL PHOTO SHOOTS MUST BE SCHEDULED AT LEAST 5-7 DAYS IN ADVANCE OF SESSION DATE.

TO RESERVE YOUR SESSION DATE, CONTACT US AT (228) 388-4400 or events@beauvoir.org

Photo Shoot Request Form

If you're interested in doing a photo or video shoot at the Beauvoir campus, please fill out this form and read over our photography policy. We ask that all photo shoot requests are submitted at least a week in advance. Our Events Manager will get back to you within 2-4 days with our availability.

Name of All Participants in the Photo:

Email

 Phone

Photographer Name

Photographer's Website

Requested Date (Option 1)

 Time

Requested Date (Option 2)

 Time

Number of People Involved (Both Subjects and Crew)

Short Description of Shoot

Weddings/Bridal Shoots:

\$150.00 (up to 25 people)

Large Groups

Groups of 10-20 people \$100.00

Groups of 21-40 people \$175.00

More than 40 \$5/ea additional person

Small Groups:

Groups up 10 people \$75.00

Senior/Prom Photos:

\$45.00 for up to 5 people

After Hours:

\$50.00 per hour each additional hour

BEAUVOIR defines Non-Commercial /Personal Photography as any casual snapshots taken on BEAUVOIR property by visitors to the location. This may include cell phone photography and camera photography used solely for personal use and/or to post on social media sites. We encourage people to take personal photographs as part of their experience in the space.

1. Non-commercial photographers do not need to make reservations in advance but do need to pay the general admission fee.

2. **No additional equipment may be used** (i.e. reflectors and tripods).

3. All visitors must comply with our rules and policies at all times. This includes keeping all passageways accessible while refraining from touching any artifact/artwork or climbing any of the structures. Failure to comply will result in being asked to leave the site immediately.

POSED PHOTO/VIDEO SHOOTS AND COMMERCIAL SHOOTS

BEAUVOIR defines Posed Photo/Video Shoots as still or moving images taken of **posed individuals, groups, couples, or families by a photographer (either professional or amateur), an agency, or other marketing entity**. This includes engagement/wedding photography as well as graduation/family portraits. People photographing inside the space with photo equipment that affects other visitor's experiences (i.e. tripods or reflectors) may also be considered in this category.

Commercial photography or videography is defined as a **project that is utilizing BEAUVOIR as a visual backdrop to bring awareness to any business, service, campaign or subject matter, whether the resulting photos are for profit or available free of charge**.

1. All posed photo shoots must be scheduled at least 7 days in advance and preferably need to take place during BEAUVOIR'S staffed hours. There is a **fee attached for after hours requests**. Due to the volume of requests for photography, this policy is strictly enforced. Advanced booking does not grant exclusive use of BEAUVOIR during the time requested.
2. All members of the party and the photographers must abide by our rules and policies.
3. Photo/Video shoot clients may not be on site for more than **2 hours total** unless special written permission is granted.
4. Photo shoot clients do not have access to non-public areas of Beauvoir, including the office.
5. Photo or video shoots containing lewd or graphic material are not allowed at Beauvoir.
6. No items can be moved without written permission from Beauvoir and the assistance of a Beauvoir staff member.
7. No photo shoots may take place during Beauvoir's public programs.

We ask that credit is always given to BEAUVOIR whenever the images are published or posted.

This policy applies to all amateur photographers, wedding photographers, media/press photographers, professional/commercial photographers, student and non-profit photographers on the property of Beauvoir at any time. Those who do not comply with this policy will be asked to leave the premises immediately